



## 27<sup>th</sup> European Conference on Information Retrieval Registration Form

Please complete this form and return it by fax to: David E. Losada, FAX: +34 981 528012

**Registration forms sent without payment will not be processed until full payment is received**

<b>PERSONAL INFORMATION</b>			
Title	Last Name	First Name	
Organization/affiliation (used on Delegate badges):			
Address:			
City		Country	
Postal code		Telephone	
Fax		Email	

<b>REGISTRATION FEE (tick as appropriate)</b>			
Early Student	150.00 €	<input type="checkbox"/>	Late Student
			175.00 €
Early BCS/SIGIR Member	300.00 €	<input type="checkbox"/>	Late BCS/SIGIR Member
			340.00 €
Early non Member	340.00 €	<input type="checkbox"/>	Late non Member
			370.00 €
All registration fees include the conference dinner, lunches, coffee breaks and a copy of the proceedings. Proof of student status must be attached in order to qualify for the student fee. Early registration deadline 20 <sup>th</sup> February 2005			
BCS/SIGIR Membership Number			
Additional Ticket for Banquet	60€ per person	Number of additional persons	
Total Registration Fee			

<b>ACCOMMODATION (ONLY FOR HALLS OF RESIDENCE)</b>			
Note: Include this payment <u>only</u> if you have a reservation confirmed from the conference organization. Otherwise, contact first <a href="mailto:ecir05@usc.es">ecir05@usc.es</a> and we will check if there are rooms available.			
Student Halls	Single occupancy Student: 15€ per night Non-Student: 30€ per night	<input type="checkbox"/>	Double Occupancy Student: 12€ per person & night Non-Student: 25€ per person & night
Arrival Date	<i>day/month/year</i>		
Departure Date	<i>day/month/year</i>		
Number of Nights			
Cost for accommodation	€		

<b>TOTAL COST (fee+accommodation)</b>	
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**PAYMENT METHOD**

Note: The payment can only be done through a bank transfer

Payee name & address: UNIVERSIDAD DE SANTIAGO DE COMPOSTELA. COLEXIO DE SAN XEROME. PLAZA DEL OBRADOIRO S/N. 15782 SANTIAGO DE COMPOSTELA, SPAIN

Bank name & address: BANCO SANTANDER CENTRAL HISPANO. C/ CALDERERIA 54/56, 15703 SANTIAGO DE COMPOSTELA, SPAIN

- Payments from Spain: (Código de cuenta cliente) 0049 2584 90 2214002210
- Payments from other countries:
  - IBAN code: IBAN ES40 0049 2584 9022 1400 2210
  - BIC code: BSCHEM33

Please, state CLEARLY on the transfer's text "ECIR05" and your name, e.g. "ECIR05 – Peter Brown".

Payments must be made in Euros and without charges to the beneficiary.

Registration forms must be accompanied by full payment in order to be processed.

**BILLING DETAILS**

Address to be used in the receipts/bills (if different from the one given in the "personal information" box)

**REFUNDING POLICY**

Cancellations must be notified before the start of the conference by sending an e-mail to [ecir05@usc.es](mailto:ecir05@usc.es). Cancellations notified on or before March 5th will be subject to a 25% cancellation fee. Cancellations made on or after March 6th and until the beginning of the conference will be subject to a 50% cancellation fee. No refund will be issued to registered participants who do not show up without giving prior notice, or who notify their cancellation after the start of the conference. All refunds will be issued only after the conference has ended. Substitutions may be made at no cost by e-mailing [ecir05@usc.es](mailto:ecir05@usc.es) no later than March 14th.

**CONFIRMATION DETAILS**

A confirmation email will be sent on receipt of your registration form and payment. If you have not received this information within two weeks, please contact [ecir05@usc.es](mailto:ecir05@usc.es).

**OTHER INFORMATION**

Special requirements regarding health, diet, mobility, etc.:

Remarks:

Signature: